



CURRICULUM VITAE

PROFILE :

A confident and enthusiastic professional with experience in IT service industry, banking operations, administration, sales, finance, customer service and customer relationship management. Possessing well-developed communication and interpersonal skills with an ability to understand client specification and deliver solutions. I am looking for a challenging position in a commensurate organization.

EDUCATIONAL QUALIFICATION :

Bachelor of Commerce, MBA (Marketing & Finance).

PROFESSIONAL EXPERIENCE :

<u>Organization</u>	<u>Designation</u>	<u>Tenure</u>	<u>Place of Posting</u>
Frontiza Services Pvt. Ltd.	Business Development Manager	June 2023 - Present	Durgapur
Incogeek OPC Pvt. Ltd	Business Development Manager	Aug 2022 - June 2023	Durgapur
Altamed Clinic LLP	Administration & Operations Manager	May 2018 - July 2022	Durgapur
Samsung Electronics India Ltd. - Authorized Service Centre (Paul Enterprise)	Branch Service Manager	Nov. 2014 - Apr. 2018	Raniganj
HDLC Bank Ltd.	Deputy Manager (Branch Operations Manager)	Apr. 2008 - Oct. 2014	Burdwan, Suri.
GKB Rx Lens Pvt. Ltd.	Sales Executive	Nov. 2005 - Mar. 2008	Kolkata

SUMMARY OF QUALIFICATION :

<u>Examination</u>	<u>Institute</u>	<u>Year of Passing</u>	<u>Place</u>	<u>Percentage of Marks</u>
MBA (Marketing & Finance.)	Management Institute Of Durgapur	2005	Durgapur	74%
B.Com.	Shyamaprasad College	2003	Kolkata	40%
I.S.C (Commerce)	St. Michael's School	1998	Durgapur	74.8%
I.C.S.E (10 th)	A. G. Church School	1996	Ukhra	66.4%

TRAININGS & PROJECTS :

- ❖ Project work on “Market Research on Banking Services” for ICICI Bank Ltd., City Centre, Durgapur.
- ❖ “Retail Mapping Project” at Durgapur, Burdwan, Raniganj & Bankura for TATA Teleservices Limited (TATA Indicom), Bengal Shrishti Building, City Centre, Durgapur.

I hereby declare that the above mentioned information is correct to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Date :

Signature:

(Sourav Chatterjee)