

# SHRUTIKA WADHWA

## Chartered Accountant

### CONTACT

☎ +91-8859766526

✉ ca.shrutikawadhwa@gmail.com

### CORE COMPETENCIES

- Finance Analysis
- Book Keeping
- Inventory Management
- Management Accounting
- Team Coordination
- Financial Statement Preparation
- Regulatory Filings
- Client Relationship Management

### ACADEMIC DETAILS

- **Higher Secondary school - Meerut Public School, 2010 (86.80%)**
- **M.Com - CCS University, Meerut, 2015 - (75.60%)**
- **Cleared CA Final Examination - 2019**

### EXTRA-CURRICULAR ACTIVITIES

- Mrs. India PON 2023 Finalist & Sub title winner Talented Mrs. India PON 2023.
- Actively took part and won prizes in various cultural and literary events at school level such as Dance, Sports and Quizzes.
- Taught 11th & 12th class commerce students.

### PERSONAL DETAILS

- **Language:** English, Hindi
- **Address:** S-181, Pallavpuram, Phase - 2, Meerut, 250110
- **Interest:** - Painting, Travelling & Dancing

### PROFILE SUMMARY

Chartered Accountant with 6 years of experience in financial analysis, including preparation of Financial Statement, Project Report for Loan Financing, Revenue & cost analysis, Client relationship management, Taxation and MIS reporting. Effectively interpreting financial information to provide actionable insights to the respective stakeholder. Excellent analytical thinking skills with remarkable patience to handle accounting concerns. Focused Individual as well as team player with strong goal-driven work ethics.

### WORK EXPERIENCE

**Partner at S K A & Company, Meerut, UP**  
(Jan 2021-Present)

**Proprietor at Shrutika Wadhwa & Associates, Meerut, UP**  
(Oct 2019-Dec 2020)

**Article Assistant at Rajesh Prem Khanna & Co.**  
(Sep 2012- Aug2015)

Roles & Responsibilities: -

- Prepared & Analysed Financial Statements (Balance sheet, P&L, Cash flow) of various clients along with MIS Reporting.
- Prepared Project report for Loan Financing from Banks including analysis of various financial ratios, analysing working capital requirement etc., basis long-term financials of the project.
- Provided financial & taxation consultancy to various clients with regards to revenue and cost analysis of their respective business.
- Filed Income Tax Return, GST registration, GST return filing, TDS returns & Tax audits of Proprietorship/ Partnership Firms/Companies. Writing accounts of Individual, Partnership concerns & Companies.
- Assist senior auditors and audit team on audit engagements.
- Represented assesses in Income Tax and GST Department.
- Worked with various kind of taxation and accounting software such as Computax, SpeqtaGST, Tally Prime and other related software

### TRAININGS & CERTIFICATIONS PROGRAMS

- Completed 100 hrs computer training from ICAI Meerut Branch as a part of ICAI curriculum.
- Completed 100 hr. Orientation training from ICAI Meerut Branch as a part of ICAI curriculum.
- Completed 30days General management Communication Skills 1 & 2 from ICAI Meerut Branch as a part of ICAI curriculum.
- Completed Certified Advance GST Course by CA Bimal Jain.